

# Item 6.2 - Rolling Actions Log

## Finance and Resources Committee

4 June 2015 – 14 January 2016

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	RAG Status	Comments
1	29-08-13	<a href="#">People's Network Public Internet Access</a>	To request further exploration of opportunities to extend the accessibility of the service in venues in addition to libraries.	Executive Director of Place	December 2015		<b>G</b>	<b>A briefing note was circulated to members of the F+R Committee in January 2016 – closed.</b>
2	30-07-14	<a href="#">Waiver Report - Clothing Voucher Scheme</a>	To request a report was brought to the next meeting of the Finance and Resources Committee detailing the management process for dealing with contracts.	Executive Director of Communities and Families	28-08-14	14-01-16	<b>G</b>	<b>Report was brought to the F+R Committee on 14 January 2016 – closed.</b>

3	04-06-15	<a href="#">Home Energy Efficiency Programmes for Scotland</a>	To provide a briefing note on how the impact of home energy efficiency programmes compared to scale with challenges of fuel poverty and carbon reduction that would be circulated to members.	Executive Director of Place	19-11-15		<b>R</b>	<b>A briefing would be circulated to members by the end of December 2015 – ongoing.</b>
4	27-08-15	<a href="#">Proposed 25 Year Lease of the Engine Shed, 19 St Leonard's Lane, Edinburgh</a>	To request that officer from Corporate Property work alongside the Rivers Centre Public Social Partnership/Carr Gomm to identify alternative accommodation and to report the outcome back to Committee.	Acting Executive Director of Resources	Not specified	Quarter 1 2016	<b>A</b>	<b>Detailed negotiations now taking place with a view to them taking occupation of Council owned property in Q1 of 2016.</b>
5	24-09-15	<a href="#">Bridgend Farmhouse and Steadings: Update</a>	To instruct that a report was brought back to the Finance and Resources Committee detailing progress on all aspects of the project including the cost/benefits contributed to the collaboration by July 2016.	Acting Executive Director of Resources	July 2016		<b>A</b>	<b>Report to be brought back to F+R by July 2016 – ongoing.</b>

6	24-09-15	<a href="#">Common Good Annual Performance 2014/15</a>	To note that there were a number of actions related to Common Good from the Governance, Risk and Best Value and the Corporate Policy and Strategy Committees and to discuss the most appropriate Committee to report on Common Good to.	Acting Executive Director of Resources	14-01-16		<b>G</b>	Report considered by the F+R Committee on 14 January 2016 – closed.
7	29-10-15	<a href="#">Managing Workforce Change</a>	1) To instruct the Chief Executive to establish suitable monitoring and reporting including detailed figures for VERA, Voluntary Severance and the Career Transition Service. Reports would formally be presented to the Finance and Resources Committee on a 4 weekly cycle.	Chief Executive/ Acting Executive Director of Resources	June 2016		<b>A</b>	<b>Monitoring and Reporting was currently being developed – ongoing.</b>

			<p>2) To meet with officers to determine the content of the dashboard as an active management tool and to include information on the redeployment figures in future reports and promote the Careers Transition Service as available to all staff.</p>				<p><b>G</b> Meetings have taken place and the dashboard is being redesigned to include VR, redeployment figures and career transition data. First new look dashboard will be issued early February – closed.</p>
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8	29-10-15	<a href="#">Redhall House and Lawn - Progress Report</a>	To request an update report was brought to the Finance and Resources Committee at the conclusion of the planning process.	Acting Executive Director of Resources	January 2016		<b>A</b>	<b>A report would be taken to F &amp; R in the next year once the planning applications have been determined – ongoing.</b>
9	26-11-15	<a href="#">CEC Transformation Programme - Property and Asset Management</a>	To agree that a detailed implementation plan for Property and Asset Management would be brought to the Finance and Resources Committee in January 2016 and would focus on the points highlighted in 1.1.5 and 1.1.6 in the report.	Acting Executive Director of Resources	January 2016		<b>G</b>	<b>A report was brought to the Finance and Resources Committee on 14 January 2016 – closed.</b>
10	14-01-16	<a href="#">Annual Workforce Controls Report</a>	To circulate a briefing note to members detailing the FTE reduction over the last two years.	Chief Executive	As soon as possible		<b>A</b>	

11	14-01-16	<a href="#">Capital Investment Programme-Plan 2016-17 to 2023-24</a>	The Acting Executive Director of Resources to investigate extending the sustainability impact in relation to the Capital Investment Programme and to report back to Councillor Corbett.	Acting Executive Director of Resources	As soon as possible		<b>A</b>	
12	14-01-16	<a href="#">Integrated Employability Services</a>	The Commercial and Procurement Manager to provide details on the quality assessment and 50% threshold.	Executive Director of Place	As soon as possible	26-01-15	<b>G</b>	<b>A briefing note was circulated to members of the F+R Ctte – closed.</b>

Red – Action has not been completed within timescales indicated.

Amber – Action is in Progress.

Green – Action has been completed and recommended for closure.